

# Richmond Bay Campus UC Berkeley-Lawrence Berkeley National Lab Richmond Community Working Group Information and Membership Application

Thank you for your interest in the Working Group. Below you will find information about the Working Group, the criteria for selection of Working Group members, and a simple application. Please direct any questions to [rbc@lbl.gov](mailto:rbc@lbl.gov), or call 510-643-5299. For more information about the Richmond Bay Campus or to download the application in Word format, please visit [richmondbaycampus.lbl.gov](http://richmondbaycampus.lbl.gov).

Applications are due Monday, August 11th, 5pm

In April of 2014, the Chancellor of UC Berkeley (UCB) and the Director of Lawrence Berkeley National Lab (LBNL) issued a Joint Letter of Commitment to Strengthen Community Partnerships Between UCB, LBNL, and the Richmond Community. The statement provides for the creation of a Working Group to be co-chaired and staffed by UCB and LBNL.

The Working Group's Mission:

- Develop recommendations and proposals for inclusion in a Richmond Partnership Commitment within the defined scope of Education, Local Employment, Procurement and Workforce Training.
- Establish protocols for evaluation and monitoring within the above defined scope of work.
- Engage with the community immediately to develop recommendations and proposals for implementation plans with benchmarks and, when appropriate, recommendations for legally binding memoranda of understanding.

Working Group Representation and Appointment

The Statement provides that members of the Working Group will be representative of the Richmond community and organizations actively engaged in four areas defined as priorities by the Richmond community: Education, Local Employment, Procurement and Workforce Training. The Statement also provides that UCB and LBNL would establish a selection process with members appointed for two-year terms.

The Working Group will consist of the following representatives:

- UCB & LBNL Local Community Government Relations (2 seats)
- City of Richmond Departments (1 seat)
- Community-based Non-profit Organizations engaged in Education, Workforce Training, Business Development, Economic Development (3 seats)
- Faith-based Organizations (1 seat)
- Business (1 seat)
- Labor (1 seat)
- Richmond Neighborhood Coordinating Council (1 seat)
- West Contra Costa Unified School District (1 seat)
- Contra Costa College (1 seat)
- Youth (15 – 21 years old) (1 seat)
- Philanthropy (1 seat)
- UC Berkeley/LBNL Engaged Scholarship/Research/Public Service (2 seats)

Authority and Decision Making Process:

The Working Group is advisory to UCB and LBNL. The Working Group will work toward consensus recommendations and proposals. However, where consensus cannot be reached, minority opinions will be transmitted to decision makers in writing. Recommendations and proposals will be directed to the appropriate leadership body at UCB or LBNL for final decision.

Criteria for Selecting Working Group Members

Working group members shall:

- Be available for regular meetings, monthly or as necessary, for the length of their two-year terms
- Live or work in Richmond
- Work or volunteer in Richmond in at least one of the four issue areas identified above, and be available for the first Working Group meeting, date to be determined (updated 8/28/14).

Application due Monday, August 11th, 5pm

\*The Joint Letter of Commitment is available at [richmondbaycampus.lbl.gov](http://richmondbaycampus.lbl.gov)

\* Required

**Name of Applicant \***

Individuals may nominate themselves; or an organization, institution or group may nominate an individual to represent that organization, institution or group. The nominee should fill out this application.

**Home Address \***

**Email address \***

**Phone number \***

**With what Richmond organizations/institutions are you affiliated? \***

**Do you live in Richmond? \***

- yes
- no

**Do you work in Richmond? \***

- yes
- no

**If you work in Richmond, what is the name of your employer: \***

If you don't work in Richmond, you can say "not applicable" or "I don't work in Richmond."

**Your job title, if applicable: \***

**As a member of the Working Group, what constituency do you hope to represent? \***

Select 1

**If you hope to represent youth, how old are you?**

**Are you available for monthly or quarterly Working Group meetings? \***

- yes
- no

**Are you able to meet more frequently and/or carry out tasks between meetings for focused issue area work? \***

- yes
- no

**What is the best time for your participation? \***

Meetings will be 1-1.5 hours long. Select all that apply.

- Mid-afternoon meetings (weekday)
- Early evening meetings (weekday)

**Of the following issue areas, which is your First choice? \***

This issue area interests you the most.

**Of the following issue areas, which is your Second choice? \***

**Of the following issue areas, which is your Third choice? \***

**Of the following issue areas, which is your Fourth choice? \***

This issue area is the least interesting to you.

**Why do you want to be appointed to the Working Group? \***

Please limit your answers to 200 words – just a few sentences.

**Please provide a brief history of your community engagement work in Richmond. \***

Please limit your answers to 200 words – just a few sentences.

**What skills, strengths and resources can you bring to the Working Group? \***

Please limit your answers to 200 words – just a few sentences.

**Do you need any special accommodations? If so, please describe.**

**Is there anything else you would like to share about yourself or the organization, institution or group you hope to represent?**

Please limit your answers to 200 words – just a few sentences.

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