



Office of the Vice Chancellor for Student Affairs
221 Sproul Hall
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March 14, 2019

Joseph Greenwell, Associate VC for Student Affairs & Dean of Students (co-chair)
Kate O'Neill, Associate Professor, Environmental Science, Policy and Management (co-chair)
Sandra Bass, Director, Public Service Center
Nicole Brown, Head, Instruction Services Division, Library
Sean Burns, Discovery Program Manager & Director, Office of Undergraduate Research and Scholarships
Susan Cass, Manager, Central Evaluation Unit
Jason Corburn, Professor of City & Regional Planning
Tom Devlin, Executive Director, Career Center
Cruz Grimaldo, Assistant VC & Director of Financial Aid and Scholarships
Marvin Lopez, Director for Student Programs, College of Engineering
Fabrizio Mejia, Assistant Vice Chancellor: Student Equity and Success, EOP
Foti Mellis, Senior Associate Athletics Director, Intercollegiate Services
Jennifer Mora, Major Gifts Officer, Student Experience & Diversity, University Development and Alumni Relations
Guy Nicolette, Assistant Vice Chancellor for University Health Services (UHS)
Rick Russo, Associate VC for Undergraduate Education & Dean, Summer Sessions, Study Abroad and Lifelong Learning
Cara Stanley, Executive Director, Student Learning Center
Jenn Stringer, Deputy Chief Information Officer (DCIO) and Assistant Vice Chancellor of IT, Office of the CIO

Re: Undergraduate Experience Coordinating Committee

Dear Colleagues:

The recent Strategic Planning effort resulted in a [report](#) identifying over 25 discrete ideas for how the undergraduate experience can be transformed in the next decade. With Discovery named as the foundation of the undergraduate experience, and three areas of strategic focus serving as guideposts -- 1) Empowering Engaged Thinkers and Global Citizens to Change Our World, 2) Focusing on the Good: Innovative Solutions for Society's Great Challenges, and 3) Embracing the California Spirit: Diverse, Inclusive, Entrepreneurial -- work on enhancing the undergraduate student experience in this framework can accelerate.

The Chancellor and Provost named us co-chairs of the Undergraduate Experience Executive Steering Committee (UEESC) that will engage the campus community in this effort. Strategic focus #1 will comprise the central work of the UEESC and the committees it charges, though connecting with elements of the undergraduate experience in the other two strategic areas is also vital.

We are now forming an Undergraduate Experience Coordinating Committee (UECC) that will ensure coordination across groups and individuals focused on improving the undergraduate experience. It is our pleasure to invite you to serve as a member of this Undergraduate Experience Coordinating Committee, for an initial appointment of two years. The UECC will be co-chaired by Joseph Greenwell (Associate VC for Student Affairs & Dean of Students) and Kate O'Neill (Associate Professor, Environmental Science, Policy and Management). We anticipate that the UECC will meet at least monthly starting in March 2019.

The UECC will create and charge working groups as needed to address the priorities laid out by the Executive Steering Committee and will regularly update the UEESC on such efforts. Initial work has already begun on developing major maps, expanding internship opportunities, integrating Discovery into Golden Bear Orientation, and designing web tools to increase access and exposure to Discovery. The UECC is also tasked with tracking, coordinating and reporting on these projects.

We thank you in advance for your consideration of this important task. Please contact Leslie Harlson, lharlson@berkeley.edu to confirm your ability to serve or if you have any questions regarding the committee.

Best regards,

Handwritten signature of Stephen C. Sutton in black ink.

Stephen C. Sutton, Ed.D.
Vice Chancellor for Student Affairs

Handwritten signature of Catherine P. Koshland in black ink.

Catherine P. Koshland
Vice Chancellor for Undergraduate Education

Co-chairs, Undergraduate Experience Executive Steering Committee